



Ontario Nurses' Association

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To: Local and Bargaining Unit Leaders

Andrea Kay

From: Andrea Kay, Chief Executive Officer/Chief Electoral Officer

Date: December 16, 2022

Re: IMPORTANT – Notice of Cut-off Date for Membership Inclusion in the By-election for Provincial President

C: Board of Directors and Jane Stapleton, Manager, Membership Records

This notice is to ensure that you know the cut-off date for the Ontario Nurses' Association (ONA) to receive any membership updates that will support your member's entitlement to vote in the upcoming by-election for Provincial President.

Please note that ONA has a 3- to 5-business day turnaround to process updates. For updates to be included, they must be received no later than January 20, 2023.

For an ONA member to be included, they must hold a current ONA job with entitlements in the applicable election.

Membership entitlements are held in accordance with the Constitution and require that the member is bona fide (has signed an Application For Membership Form once in their lifetime), holds a current job within an ONA Bargaining Unit and has paid dues in the previous 12 months, or is on an approved leave of absence (LOA).

A current copy of the Membership Information Report Excel (MIRE) and the Access ONA (leader/member portal) will identify the latest entitlement status for each job a member holds. Both of these resources also provide you with the details of contact information we have on file to enable ONA to reach out to your members with voting information.

The Dues and Membership Services Team remains available to support you. If you have any questions, please reach out to their team intake at 416-964-8833, extension 2200, or toll-free at 1-800-387-5580 (press 0 then extension 2200) or via email to memberchanges@ona.org

Thank you for all your efforts to help support our members' voting entitlements.